

**NORTH CAROLINA ASSOCIATION OF CHIEFS OF POICE
2023 ANNUAL TRAINING CONFERENCE**

January 16-19, 2023

Harrah's Hotel & Event Center
777 Casino Drive – Cherokee, NC 28719

TAX ID NUMBER 58-1494109

VENDOR REGISTRATION FORM

NOTE: Once we receive your registration and payment, you will receive a confirmation e-mail. If you do not receive confirmation in a timely manner, please contact us.

Vendor booths are assigned upon receipt of your paid registration. If we do not have your registration and payment, you **DO NOT** have a booth! This will alleviate any problems at registration on May 10th.



COMPANY: _____

CONTACT: _____

PRODUCT/SERVICE:

MAILING ADDRESS:

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

E-MAIL: _____

Two Company Representatives Attending:

For each additional representative add \$100.00
Corporate Captains are allowed four (4).

1. _____

2. _____

DO YOU NEED ELECTRICITY?

YES NO
FREE electrical hookup

NUMBER OF TABLES: _____

EACH EXHIBIT TABLE IS \$650.00 (Includes table, 2 chairs, table cloth and skirting).

For Hotel Reservations
Harrah's Cherokee
1-877.811.0777 and (Press 1)

The hotel rate is \$89/night + tax
Reservation deadline is
December 30, 2022

In order to receive the special group rate,
you will need to use
Group Code: S01NCCP
"S zero 1NCCP"
when making your reservations.

WILL YOU BE BRINGING A FREE STANDING EXHIBIT BOOTH? _____ LENGTH: _____

NOTE: If you choose to bring an exhibit booth, it must fit in the allocated area or you will need to purchase additional space prior to the event. The maximum size for a free-standing booth is 10'x8'. For vendors who will be shipping/mailling materials guidelines are at www.ncacp.org.

On Monday, January 16, 2023, the Exhibit Hall will be open for setup at 10:00a. Vendors **MUST** be set up by **3:00 pm.**
Are you bringing a display vehicle _____? If yes, vehicle must be at the Event Center loading dock by 9:00a on January 16, 2023.

DEADLINE FOR VENDOR REGISTRATION IS December 30, 2022.

Location of booths will be determined by the date the vendor registration form and payment is received.

Refunds of conference fees will be made by written request only through April 15, 2021 (less \$50 administration processing fee). **No refunds will be made after December 30, 2022 (Unless the conference is canceled).**

THE HOTEL RATE IS \$89.00 PER NIGHT & INCLUDES Wi-Fi

FOR HOTEL RESERVATIONS at HARRAH'S HOTEL & EVENT CENTER online at: www.ncacp.org or call 1.877.811.0777 (Press 1) in order to receive the special group rate, you will need to mention **GROUP CODE: S01NCCP** {S zero 1NCCP December 30} when making your reservations. The deadline for making reservations at Harrah's is **December 30, 2022.**

CORPORATE CAPTAINS RECEIVE A BOOTH AT **NO CHARGE** AND ARE **ALLOCATED PRIME LOCATIONS**.

PAID BY:

Check _____

Credit Card _____

PayPal _____

PLEASE MAIL THE COMPLETED FORM AND YOUR CHECK TO:

NCACP

16 South Main Street Waynesville, NC 28786

OR

**If you choose to pay on-line, please forward your registration by email
to pstarnes@ncacp.org**

Payment can also be made through the website at www.ncacp.org

***PLEASE MAKE SURE THAT YOUR REGISTRATION AND CHECK
ARE MAILED TO THE CORRECT ADDRESS!***